



# Town of Littleton School Committee

33 Shattuck St. \* P.O. Box 1486 \* Littleton, MA 01460-4486 \*  
Phone: (978) 540-2500 \* Fax: (978) 486-9581 \* Website: [www.littletonps.org](http://www.littletonps.org)



JEN GOLD, Vice Chair  
STACY DESMARAIS, Member

JUSTIN MCCARTHY, Chair

BINAL PATEL, Member  
ELAINE SANTELMANN, Clerk

## School Committee Meeting Littleton Police Station Community Room 500 Great Road Hybrid May 18, 2023 7:00 PM

You are invited to a Zoom webinar.

When: May 18, 2023 07:00 PM Eastern Time (US and Canada)

Topic: School Cmte meeting of May 18, 7p, 2023

Please click the link below to join the webinar:

<https://littletonma.zoom.us/j/86912387860?pwd=Uk1hdXJkZlZlbnVDeEpCa3Foa005QT09>

Webinar ID: 869 1238 7860

Passcode: 962935

Or One tap mobile :

+13092053325,,86912387860# US +13126266799,,86912387860# US (Chicago)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 309 205 3325 US, +1 312 626 6799 US (Chicago), +1 646 931 3860 US

+1 929 205 6099 US (New York), +1 301 715 8592 US (Washington DC), +1 305 224 1968 US +1 719 359 4580 US

+1 253 205 0468 US, +1 253 215 8782 US (Tacoma), +1 346 248 7799 US (Houston), +1 360 209 5623 US

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Webinar ID: 869 1238 7860

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VIDEO OR CALL WILL BE MUTED UPON JOINING MEETING.

Please use the "RAISE YOUR HAND" feature in the zoom meeting to ask to speak.

PARTICIPANTS/ATTENDEES ARE REMINDED THAT BY JOINING THIS MEETING THAT YOU CONSENT TO YOUR LIKENESS AND AUDIO BEING USED  
AND REBROADCAST BY LCTV

This Rebroadcast meeting can be viewed online at LCTV On-Demand at <https://littleton.vod.castus.tv/vod>

### \*\*\*AGENDA\*\*\*

*Our mission is to foster a community of learners who strive for excellence and prepare each student to be a successful, contributing citizen in a global society.*

#### 7:00 I. ORGANIZATION

1. Call to Order
2. Pledge of Allegiance
3. Consent Agenda
  - Minutes – May 11, 2023
  - Oath to Bills and Payroll

#### 7:10 II. INTERESTED CITIZENS

*It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Lyn Snow, District Equity Coordinator at 978-540-2500, [lsnow@littletonps.org](mailto:lsnow@littletonps.org) or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.*

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**7:15 III. RECOGNITION**

- 1. Recognize Student Representative:** *School Committee Chair Justin McCarthy will recognize John Feltus for his year of service (2022-2023) as the Student Representative to the School Committee.*
- 2. Student Representative Report:** *Student Representative will give a report of events for each school.*

**7:20 IV. PRESENTATIONS**

- 1. State of the Curriculum Reports:** *6-12 Science Curriculum Coordinator, Valerie Finnerty, will provide an update of the Science Curriculum, 6-12 ELA Curriculum Coordinator, Dave Pascucci, will provide an update of the ELA Curriculum and Elementary Curriculum Advisors Rachel Duarte, Ann Brazinski, Susan Mitchell and Nocile Patterson will give an update of the Elementary Curriculum. (35 min.)*
- 2. ESSER III Update:** *Director of Teaching and Learning, Elizabeth Steele, will give an update on ESSER III. (5 Mins)*

**8:00 V. NEW BUSINESS**

- 1. Town Administrator search committee appointment:** *School Committee Chair Justin McCarthy will discuss the Town Administrator Search Committee appointment.*

**8:05 VI. INTERESTED CITIZENS**

**8:10 VII. SUBCOMMITTEE REPORTS**

- 1. PMBC**
- 2. Budget Subcommittee**
- 3. Policy Subcommittee:** (see LPS website to view all policies)  
<http://www.littletonps.org/school-committee/school-committee-policies>

**8:15 VIII. ADJOURNMENT/EXECUTIVE SESSION**

**Motion to move into Executive Session with no intention to return to Open Session.**

**Please join us for a retirement cake reception  
in recognition of LPS retiree's for their many years of service.**

**June 1, 2023  
LHS Cafe'  
6:15PM - 6:45PM**

**NEXT MEETING DATE**

**June 1, 2023  
Littleton Police Department Community Room  
7:00 PM**

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JUSTIN MCCARTHY, Chair

ELAINE SANTLEMANN, Clerk  
BINAL PATEL, Member

## SCHOOL COMMITTEE MINUTES May 11, 2023 7:00PM

**PRESENT:** Justin McCarthy  
Stacy Desmarais  
Binal Patel  
Elaine Santlemann

**ALSO PRESENT:** Kelly Clenchy  
Steve Mark  
Dorothy Mulone  
Bettina Corrow

**NOT PRESENT:** Jen Gold

### CALL TO ORDER

Justin McCarthy called the meeting to order at 7:00p.m.

School Committee Reorganization.

Election of Chairman, Vice Chairman, and Secretary: The meeting was turned over to Superintendent Kelly Clenchy.

On a Motion by Stacy Desmarais and seconded by Binal Patel, to elect Justin McCarthy as Chairman.  
Motion carried.

Roll Call Vote: Elaine Santlemann, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE.

The meeting was returned to Chairman McCarthy.

On a Motion by Binal Patel, and seconded by Stacey Desmarais, to elect Jen Gold as Vice Chair.

Roll Call Vote: Justin McCarthy, AYE; Elaine Santlemann, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE.

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On a Motion by Stacey Desmarais and seconded by Binal Patel, to elect Elaine Santlemann as Clerk.  
Roll Call Vote: Justin McCarthy, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE.

**School Committee Subcommittees / Assignments are as follow:**

1. **Bradford Sampson Scholarship Trust** – This committee becomes active during the month of May; usually requires three meetings to determine the distribution of available scholarship money to graduating seniors and alumni.

Current Assignment: **Stacey Desmarais**

2. **Evaluation** – This assignment involves management of the superintendent’s evaluation including compilation of individual member’s ratings and presentation of results.

Current Assignment: **Justin McCarthy**

3. **Municipal Building Committee** – This is a town committee appointed by the selectmen to plan for and oversee construction (reuse or new) of town and school buildings.

Current Assignment: **Stacy Desmarais**

4. **Technology Committee** – Updates district’s technology plan and makes recommendations for development and implementation of technology program.

Current Assignment: **Elaine Santelmann**

5. **Legislation** – This assignment involves keeping up to date on pending legislation, working together with the superintendent on keeping the School Committee informed of legislative matters, and occasionally expressing the committee’s opinion on legislative matters to our representatives.

Current Assignment: **Justin McCarthy**

6. **Policies** – Full Committee Responsibility – One member will be asked to take an organizational lead for this work.

Current Assignment: **Binal Patel**

7. **Oath to Bills and Payroll** - Requires ability to stop by Central Office, usually every Friday morning, to sign school department payroll as officially designee representative of the School Committee.

Current Assignment: **Justin McCarthy**

8. **Liaison with Town Government** – To serve as School Committee contact with Town Boards.

Current Assignment: **Jen Gold**

9. **Negotiations** – To work with the School Committee’s attorney and the superintendent during negotiations with collective bargaining units.

Current Assignment: **Justin McCarthy and Stacey Desmarais**

10. **Representative to Community Services/Park and Recreation Dept.**

Current Assignment: **Jen Gold**



91  
92 **11. Budget Subcommittee**

93  
94 Current Assignment: **Justin McCarthy and Jen Gold**

95  
96 **12. Safety & Security**

97  
98 Current Assignment: **Stacy Desmarais**

99  
100 **13. SEPAC**

101  
102 Current Assignment: **Elaine Santelmann**

103  
104 **14. Master Plan Implementation**

105  
106 Current Assignment: **Stacy Desmarais**

107  
108 **15. School Start Time Committee**

109  
110 Current Assignment: **Jen Gold and Binal Patel**

111  
112 **16. Curriculum & Instruction**

113  
114 Current Assignment: **Elaine Santelmann**

115  
116 **17. Research & data analysis**

117  
118 Current Assignment: **Binal Patel**

119  
120 On a motion by Justin McCarthy and seconded by Stacey Desmarais it was voted to approve the May 4, 2023,  
121 agenda as presented. (AYE: Unanimous).

122  
123 **INTERESTED CITIZENS**

124 None

125  
126 **NEW BUSINESS**

127 **1. Littleton Education Association three-year agreement:** The School Committee negotiating team  
128 discussed the LEA three-year agreement that was recently ratified.

129  
130 Brad Austin presented an overview of the teacher's salary structure, the district school calendar with a start  
131 date before Labor Day and instructional prep time for the teachers. The board researched 18 different school  
132 districts contracts during this process.

133 The contract will give our students the most structure and instruction they deserve.

134  
135 Justin McCarthy – This new contract will reduce the grade K-5 by 8 half days and middle school by 7 half  
136 days. This was a win/win for both sides.

137  
138 Kelly Clenchy – This was the art of negotiation. Families can choose to attend parent/teacher conferences  
139 via zoom if that makes it easier for them to attend.

140  
141 **2. Revised 2023-2024 School Calendar:** Superintendent Kelly Clenchy and Director of Teaching and  
142 Learning Elizabeth Steele reviewed the revised 2023-2024 School Calendar with the School Committee.  
143 The new start date would be Aug. 29<sup>th</sup> for Grade K-12 students.

A letter will be emailed out to the districts' families after this school committee meeting with the new start date and start times will also be included on the calendar.

On a motion by Elaine Santelmann and seconded by Stacy Desmarais it was voted to approve the amended 2023-2024 LPS School District calendar as presented. (AYE: Unanimous).

#### **BUS REGISTRATION**

Bus registration opens on Monday May 15, 2023 and it will close on June 30, 2023.

#### **INTERESTED CITIZENS**

None

#### **ADJOURNMENT**

On a motion by Binal Patel and seconded by Stacie Desmarais it was voted to adjourn at 7:52PM. Roll Call Vote: Justin McCarthy, AYE; Elaine Santlemann, AYE; Binal Patel, AYE; and Stacy Desmarais, AYE.

#### **NEXT MEETING DATE**

**May 18, 2023**

**7:00PM**

#### **DOCUMENTS AS PART OF MEETING**

DRAFT 2023-2024 Calendar

A photograph of a classroom setting where students are engaged in a hands-on learning activity. In the foreground, a student in a black hoodie is seen from the side, looking into a microscope. Behind him, another student in a grey t-shirt is also looking into a microscope. To the right, a third student in a yellow shirt is partially visible, also working with a microscope. The microscopes are white and black, with illuminated bases. On the desk, there are some papers and a clear plastic container. In the background, there is a window with green blinds and a poster on the wall that says 'CREATE' and 'Evaluate the design'.

**WE FOCUS ON ACTIVE LEARNING!**

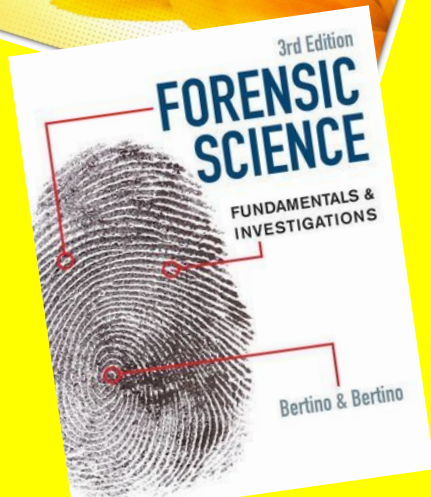
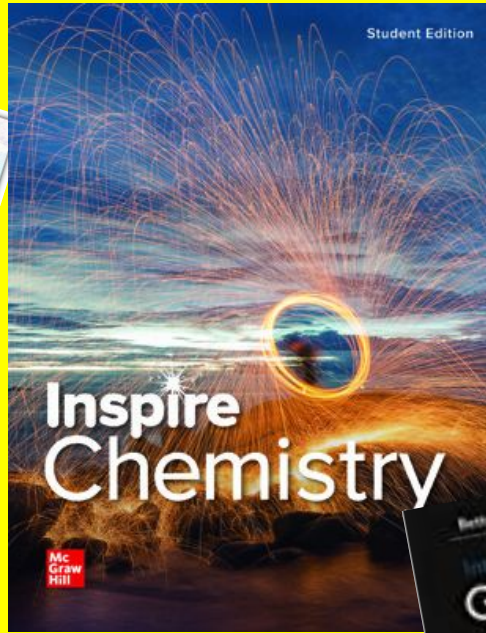
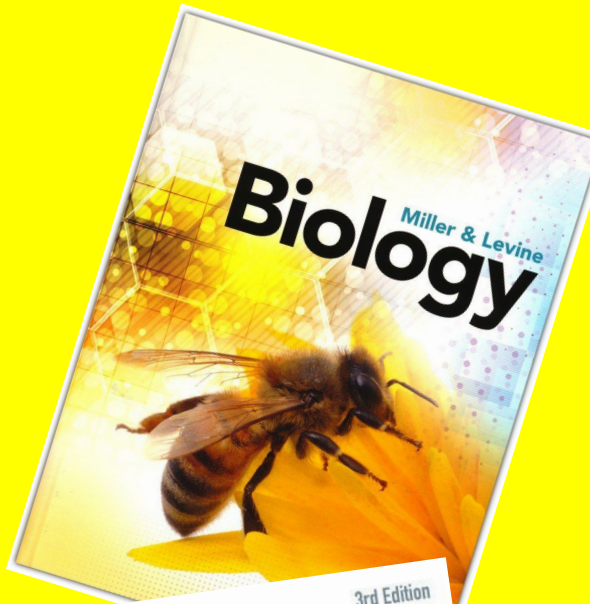
## New Vision Statement

We set priorities for our curriculum review:

6-12 Science Priorities for Curricula

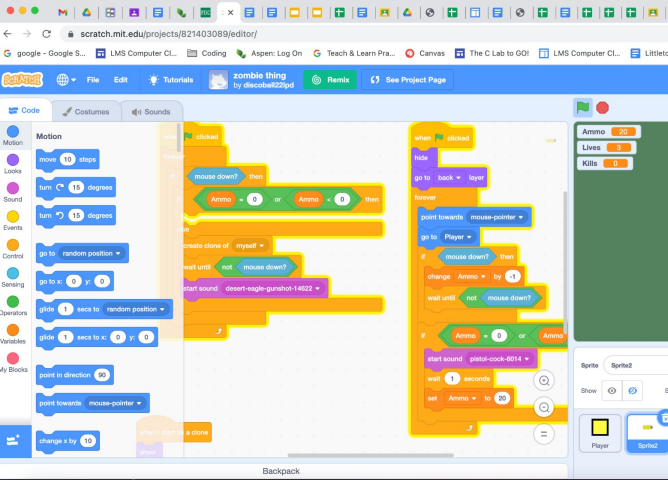
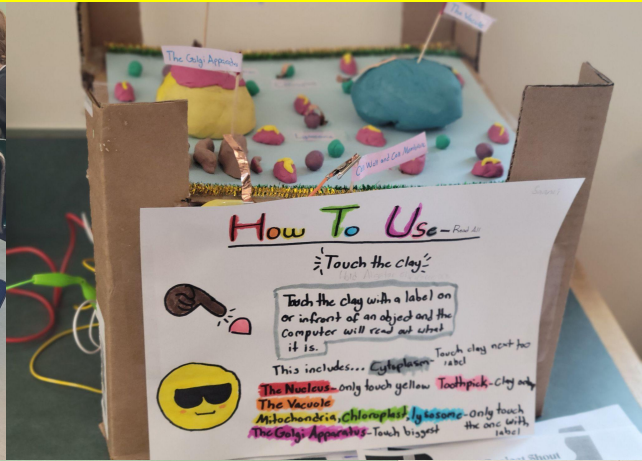
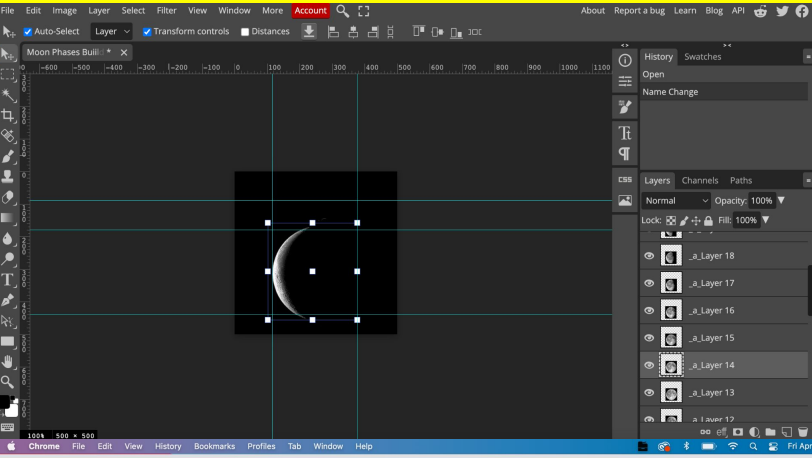
- Aligned to MA STE standards and NGSS.
  - Inquiry-based learning can be a priority.
  - Up-to-date, research-based instructional materials
  - Rigorous, meets the needs of all learners
  - Includes promotion of interest in STEM careers
  - Includes scientific literacy--application to students' lives and interests
  - Course offerings should be relevant and future-minded.
  - Graduates should be college and career-ready (What is the vision of an LHS graduate?)
  - Graduates who go on to major in STEM should be prepared to access college-level STEM courses
- using mathematics  
engaging in arguments from  
communicating scientific information (involving)





**LMS 6-8: TBD!**

# Littleton Middle School Science, Technology, & Engineering



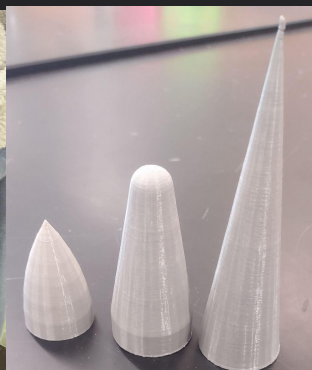
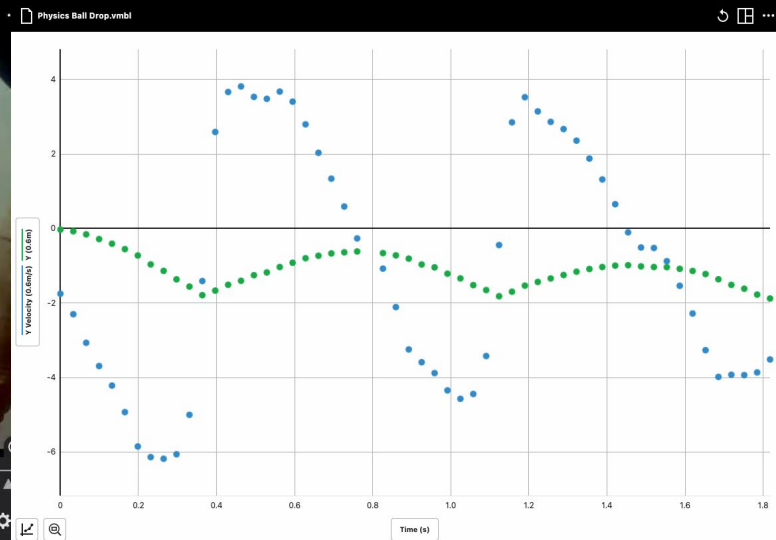
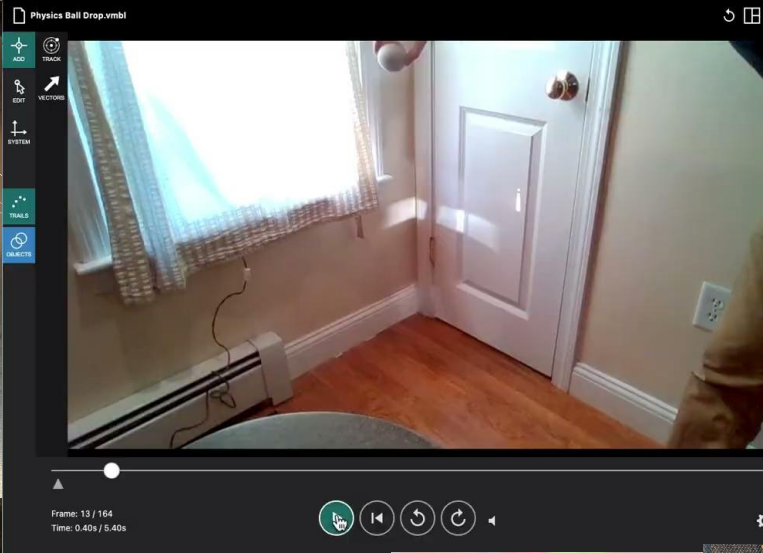
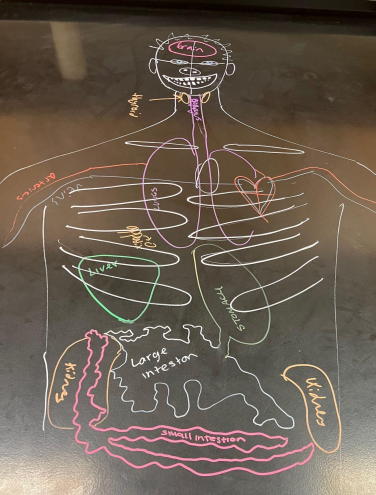


# Littleton Middle School Science, Technology, & Engineering





# Littleton High School Science, Technology, & Engineering



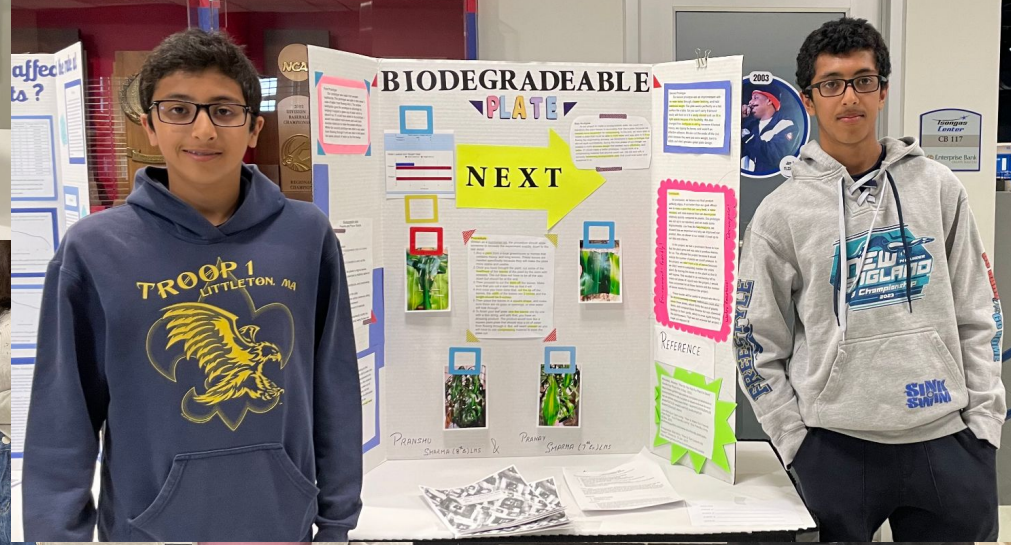
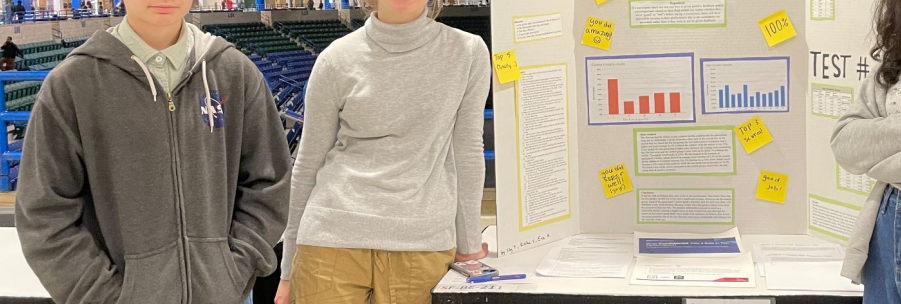
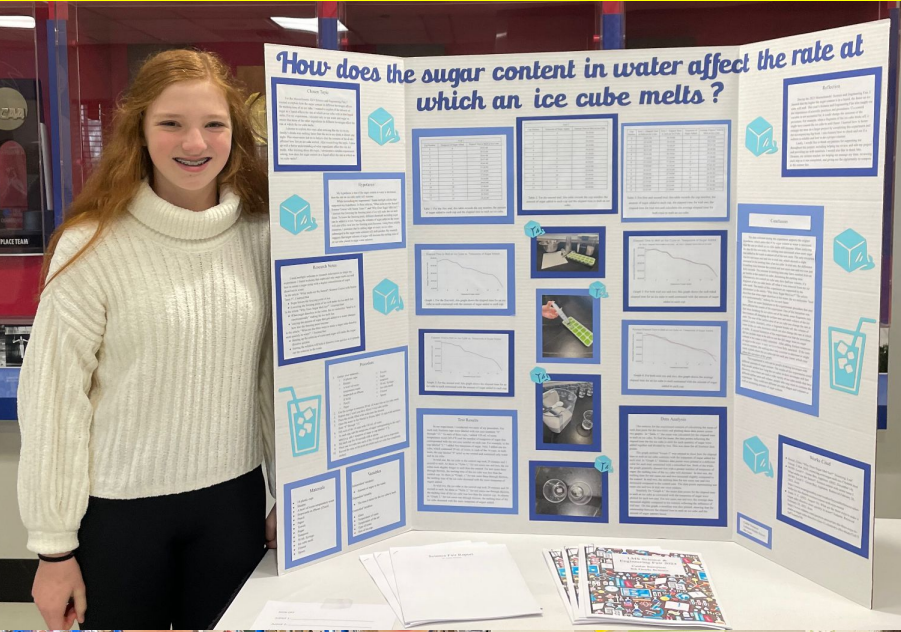


# Littleton High School Science, Technology, & Engineering



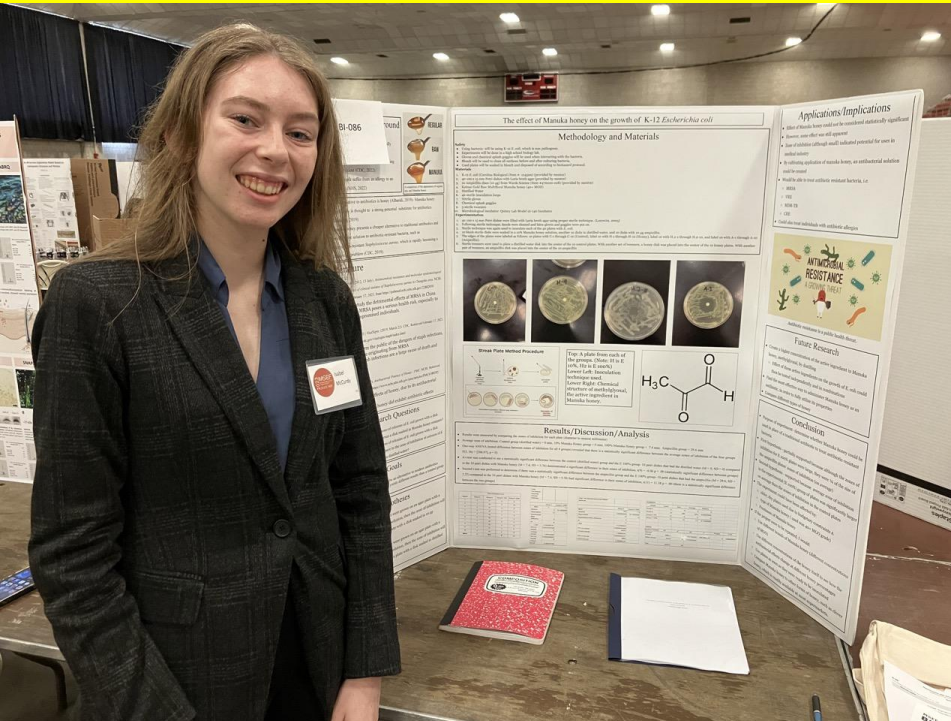


# LMS 6-8 Science and Engineering Fair: Region IV & MSEF

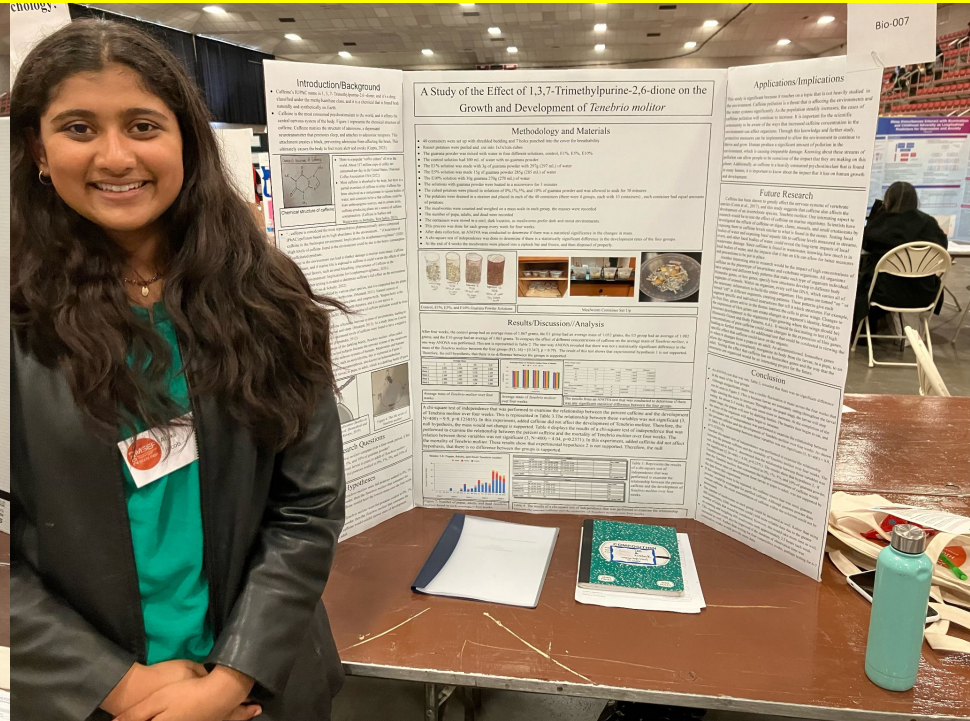




# LHS 9-12 Science and Engineering Fair: MSEF



**The effect of Manuka honey on the growth  
of K-12 *Escherichia coli***  
**Isabel McCurdy**



**A Study of the Effect of  
1,3,7-Trimethylpurine-2,6-dione on the  
Growth and Development of *Tenebrio molitor***  
**Anika Jacob**

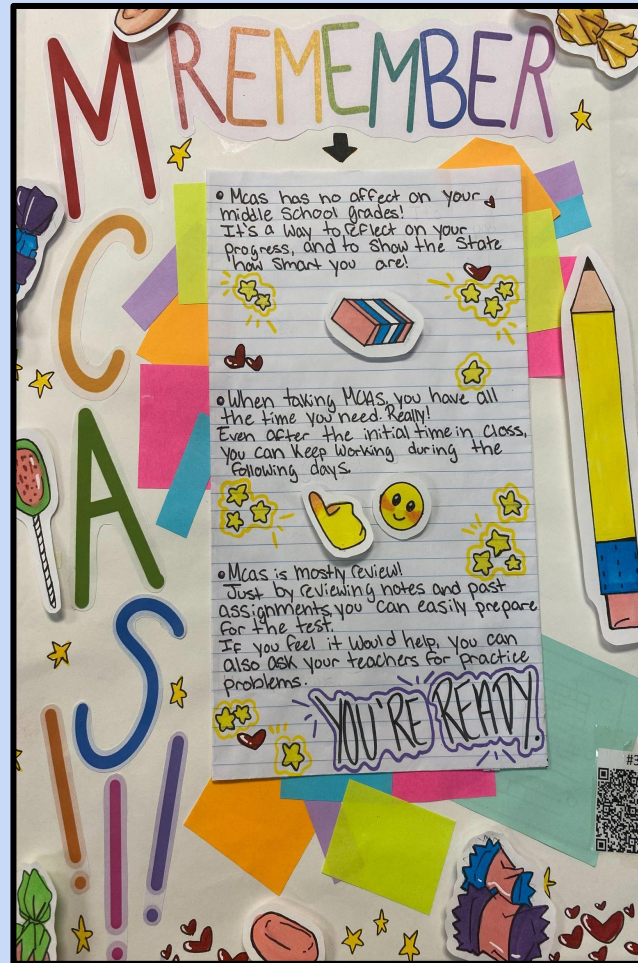
Thank you!





# State of the Curriculum: English Language Arts Education

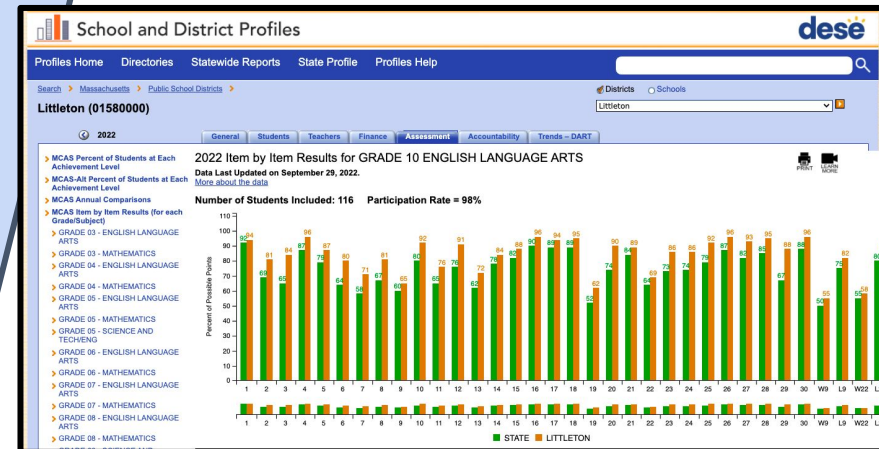
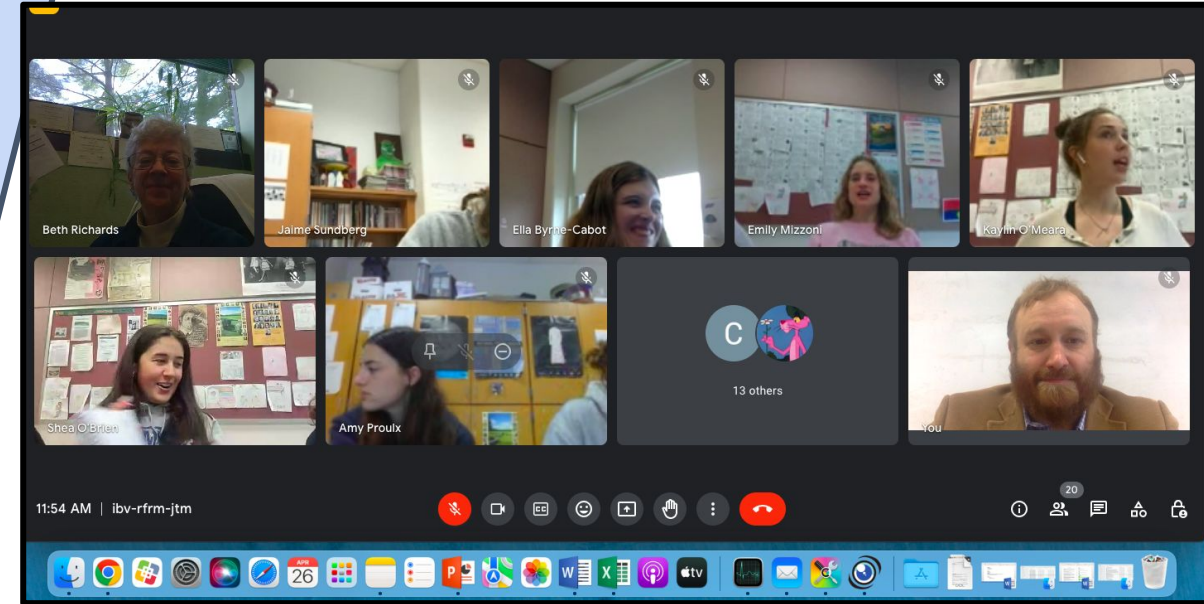
David Pascucci





# Highlights and Accomplishments

- With the help of an LEF Grant, Beth Richards (author and professor at University of Hartford ) Mr. Tombeno's Creative Writing classes.
- Littleton ELA Students (Grades 6, 8 and 10) in comparison with the state Scored Higher on every single question.
- 8th grade students, Sadie Roberts & Gabe Gustainis, entered the "Young Writers" writing contest., Both are going to be published in this year's journal of exceptional student work.



# Professional Development

Discussed the article *Making High School Grades Meaningful* by Dr. Thomas R. Guskey (acclaimed author and professor emeritus in the College of Education at Univ. of Kentucky.) within and across departments.

In line with district and state plan goals, faculty engaged in collaborative projects within and across departments.

A part of our focus on Universal Design for Learning (UDL) as a district. ELA teachers attended evidence-based professional development on multi-tiered support systems, evidence-based tiered interventions, evidence-based literacy models, and effective leadership practices.

## What We Know About Grading

What Works,  
What Doesn't,  
and What's Next

Edited by  
**THOMAS R. GUSKEY**  
**SUSAN M. BROOKHART**

3RD EDITION  
**UDL NOW!**  
A Teacher's Guide to Applying  
Universal Design for Learning

**KATIE NOVAK**  
Foreword by George Couros



# MCAS Magnificence in the Middle

- \* Creation of a positive all-school messaging campaign

## **"SHOW WHAT YOU KNOW!"**

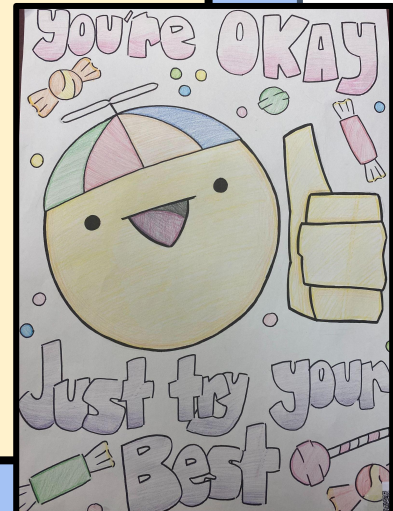
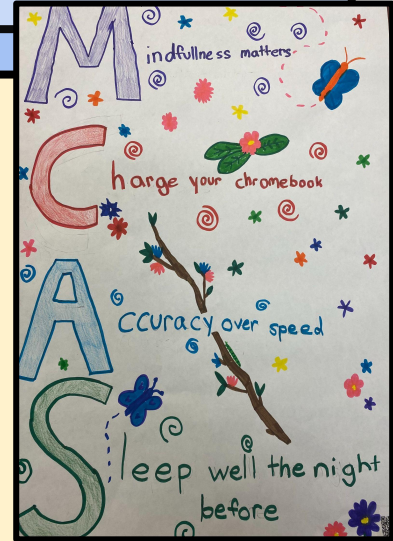
- Schoolwide, Student Council-sponsored poster contest
- ELA Department presentation to staff about communicating a more positive mindset.

- \*Focused instruction around time management

- \*Targeted lessons on essay organization & length

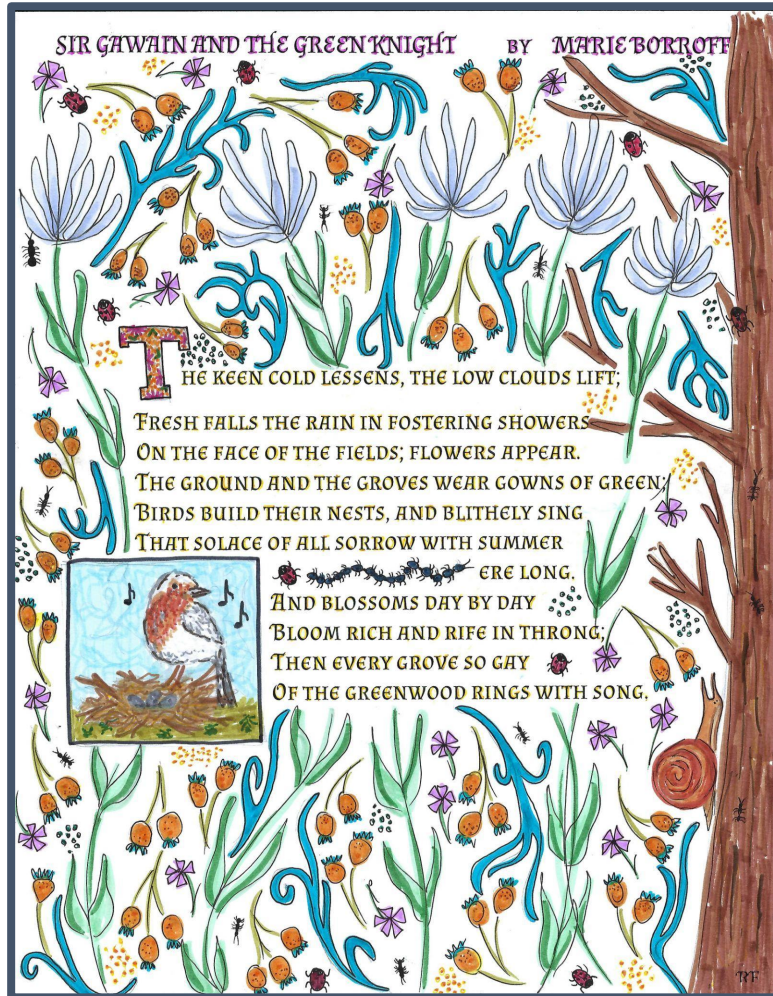
- \*Proctor observed outcomes:

- Students worked so hard that the required testing window had to be extended by 30 minutes.
- More students than ever before created and used their own graphic organizers to plan out their writing.





# Illuminated Texts





# Thank You





# Elementary Curriculum Update 2023



Presented by: Nicole Patterson,  
Susan Mitchell, Rachel Duarte &  
Ann Brazinski



# Social Studies K-5

## Shaker Lane

In grades K-2, students study citizenship, communities, and map skills through hands-on learning.

## Russell Street

In grades 3-5, students study our state's history, regions of the US, and American history and government.

Citizenship

Geography

Littleton  
and Mass  
History

US History



First grade US  
Symbols unit



Battlefield Day



Mapping in the  
Think Tank

A focus on hands-on projects, creativity,  
and collaboration

A focus on reading and writing about  
social studies, project based learning,  
and group problem solving



# Science K-5



## Grades PreK - 2 Connecting Themes

### Pre-K

The World Around Me

### Kindergarten/Transitional

Materials & Motion

Animals, Two by Two

Trees & Weather

### Grade 1

Living Non-Living

Plants and Animals

Light & Sound

### Grade 2

Pebbles sand and silt

Solids and liquids

Insects and plants



## Grades 3-5 Connecting Themes

### Grade 3

Structures of Life

Motion and Matter

Water and Climate

### Grade 4

States of Matter

Energy

Soil, Rocks and Landforms

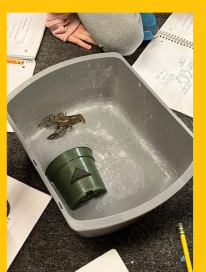
### Grade 5

Earth and Sun

Mixtures and Solutions

Water Cycle

Living Systems



# Math at Shaker Lane

## Kindergarten and Transitional



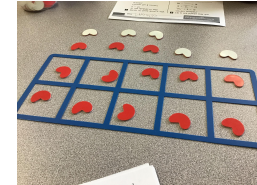
- Representing, relating & operating on whole numbers with sets of objects
- Describing shapes and space
- Hands-on games
- Manipulatives

## First Grade



- Addition & Subtraction
- Compare numbers
- Data & Graphing
- Place Value
- Count & Represent to 120
- 2 digit add & subtract
- 2D & 3D Shapes
- Time
- Measurement
- Intro to Fractions
- Waggle/DreamBox

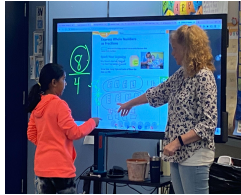
## Second Grade



- Fluency Add/Subtract w/in 20
- Equal groups
- Data
- Place Value
- Read, Write & Show to 1000
- Coins & dollar amounts
- Time
- Add/Subtract strategies & fluency
- Algebra
- 3 digit add & subtract
- Length
- Waggle/DreamBox

# Math at Russell Street

## Third Grade



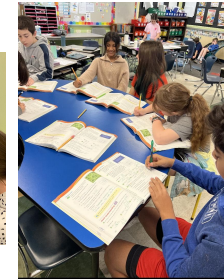
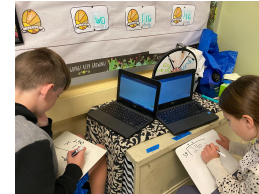
- **Multiplication & Division**
- **Addition & Subtraction**
- **Fractions**
- **Time**
- **Measurement**
- **Multi-Step Word Problems**
- **Waggle/DreamBox**

## Fourth Grade



- **Place Value**
- **Multi-Digit Multiplication & Division**
- **Fractions**
- **Geometric Figures**
- **Multi-Step Word Problems**
- **Waggle/DreamBox**

## Fifth Grade



- **Multiplication & Division (whole numbers and decimals)**
- **Volume**
- **Fractions**
- **Coordinate Planes**
- **Multi-Step Word Problems**
- **Waggle/DreamBox**

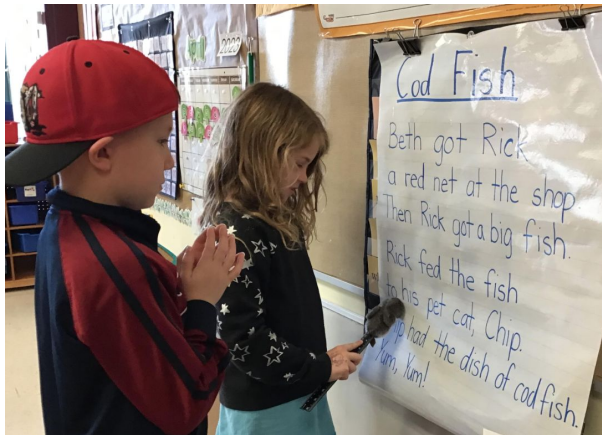


# ELA-Reading K-5

## Letters and Phonics

### Fundations & Spelling

- Handwriting
- Print Concepts
- Phonics & Word Study
- Spelling



## Speaking & Listening

### Heggerty & Foundations

- Phonemic Awareness
- Vocabulary



## Reading

### Journeys & Engage NY

- Fluency
- Comprehension
- Small Group Reading Instruction
- Literature Study



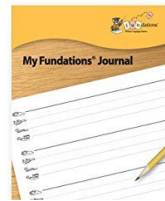


# ELA-Writing: Units of Study K-5

## Narrative



- Small moments
- Weekend News
- Personal Essays



## Informational

- Expert Writing topics
- “How To” writing
- Bringing history to life



## Persuasive/Opinion

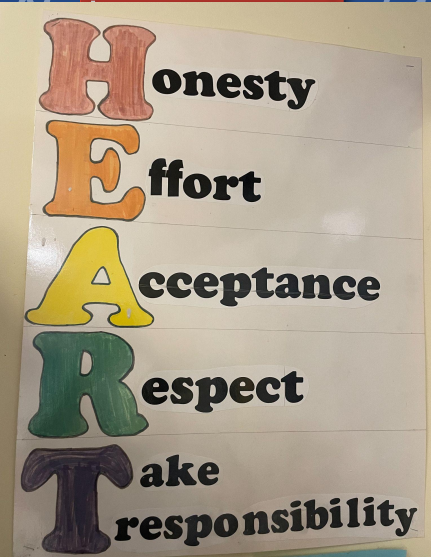
- Collections-Best in Show
- Reviews
  - Restaurant
  - Toy/Movie/Places
  - Book
- Persuasive letters

## Grade Specific Topics

- Introduction to Writer's Workshop
- Realistic Fiction series
- Poetry
- Fairy Tales
- Literary Essay
- Memoirs



# Social Emotional K-5

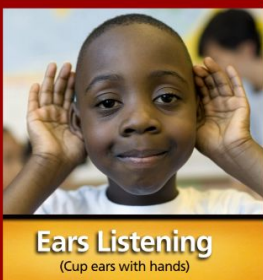


## Shaker Lane School

- Showing HEART
- **"We are building a safe, caring, and ready-to-learn community."**  
– School Vision Statement
- Second Step Curriculum
- Diverse Read Alouds
- School-Wide Community Meetings



**Eyes Watching**  
(Point to your eye)



**Ears Listening**  
(Cup ears with hands)



**Voice Quiet**  
(Put finger to lips)



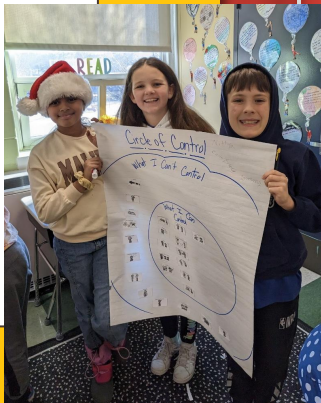
**Body Still**  
(Hug torso with both arms)

SHAKER LANE SCHOOL

We are building a safe, caring and ready-to-learn community.

## Russell Street School

- STRIPE Program  
Safety, take responsibility, respect, integrity perseverance, empathy
- Second Step Curriculum
- Responsive Classroom
- Classroom Book a Day
  - 180 picture books read to class by classroom teacher.
- Chill Zone
  - Shared space under stairs





# STEM Integration K-2



## Kindergarten



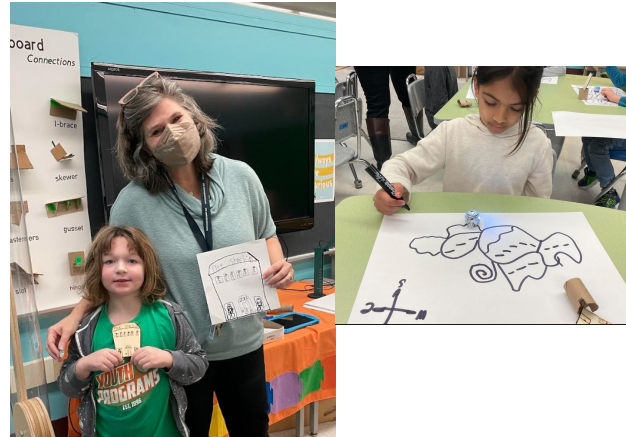
- Three Little Pigs: Paper and Wood Exploration (Science)

## Transitional

- Storytelling with Robots (ELA)



## First Grade



- Mapping Our Lasercut Community (Art, SS)
- Coding in Scratch Jr.



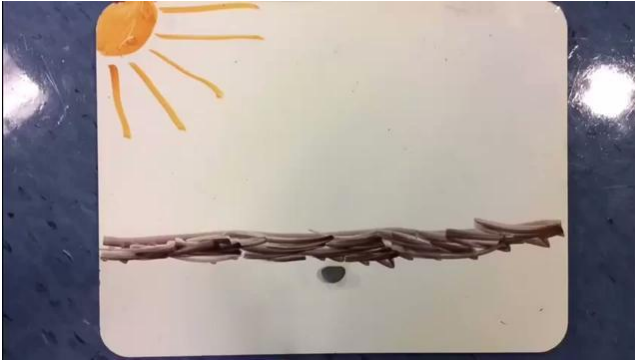
## Second Grade

- Cardboard Community Day (SS)
- Lasercut Geometry Windows (Math) *Coming soon!*

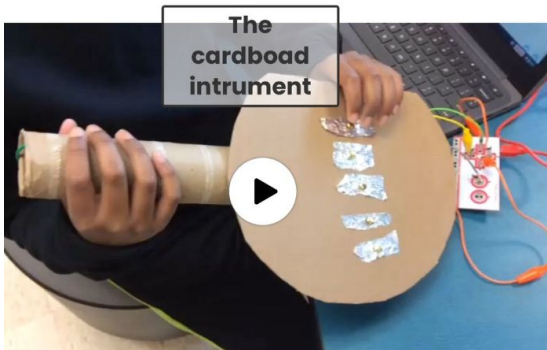


# STEM Integration 3-5

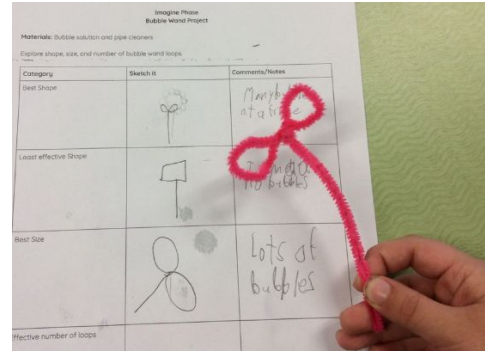
## Third Grade



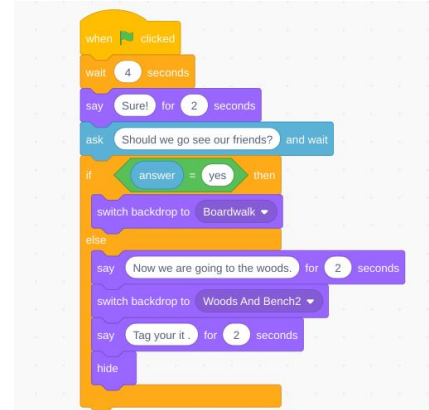
- Lifecycle of a Seed Stop Motion Animation (Science)
- Makey Music (Music)



## Fourth Grade



- Choose Your Own Adventure: Coding Stories (ELA)
- Explorers with Root Robot (SS)
- 3D Printed Bubble Wands (Engineering)



## Fifth Grade

- Novel Engineering (ELA)
- Functional 3D Printing (SEL)
- Coding Interactive Math Word Problems (Math)
- Go Bananas Unruly Splats (PhysEd) *(Featured in the Lowell Sun)*



From left: Marcus Wong, 10, Sam Orlione, 10, Zach Caravoulas, 11, and Hannah Joby, 10, all fifth-graders at Russell Street Elementary School in Littleton, demonstrate the active part of the Unruly Splats coding program they participate in, as gym teacher Sydney Hens watches.

### Unruly Splats combines coding with physical education

By Cameron Morsberger  
morsberger@lowell.com

**LITTLETON** « There's nothing has fifth-graders love more than making a lot of noise. Luckily, at Russell Street Elementary, kids are putting all that energy to good use.

«You can stomp on them, you can hit them», some students explained. «You can pretend to be a different sound.» Wong

more. And the students have control of whatever they wish to play.

Fifth-grader Marcus Wong, 10, said one of his favorite games in the program is one where you place different tanks to attack an enemy. He likes Unruly Splats because of the stomping, but also the coding, and seeing the tiles light up.

«Every time you jump on it, it plays a different sound.» Wong

JULIA MALANE — LOW

# Thank you!



## Credits:

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Sample Images: [Unsplash](#)





# ESSER III Grant Review & Update



May 18, 2023

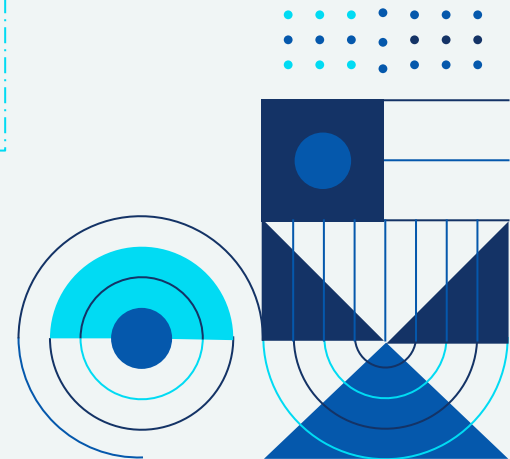
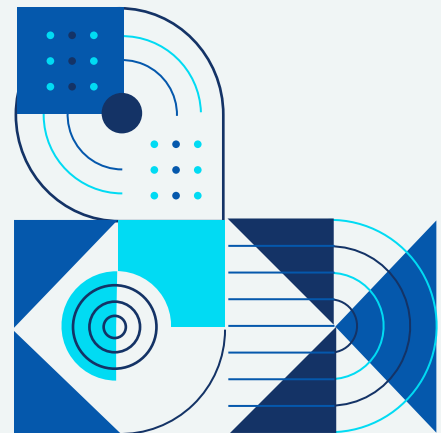
# Tonight's Presentation:

1

Review ESSER III

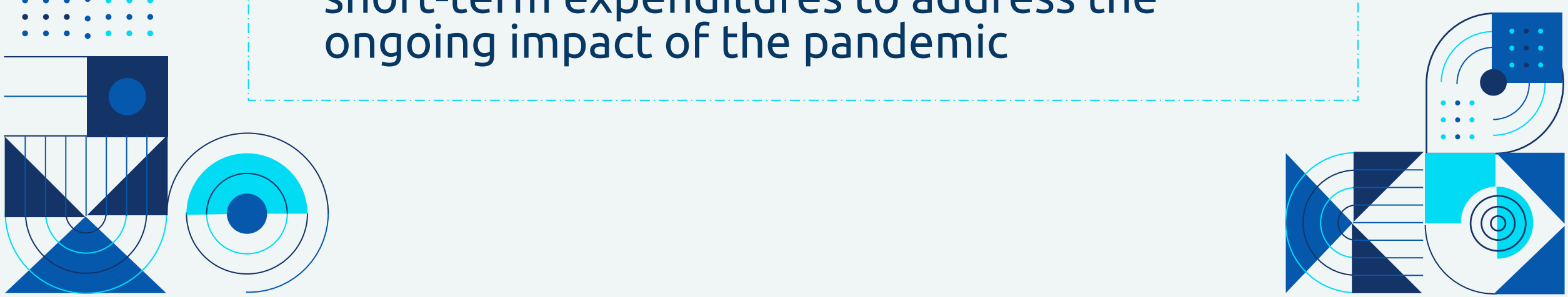
2

LPS Plan Review &  
Update



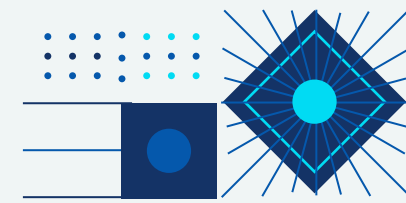


# ESSER III

- Elementary and Secondary Schools Emergency Relief Fund (ESSER) to address learning recovery and the impact of COVID-19
  - Wide range of allowable expenses
  - ESSER funds are designated for one-time, short-term expenditures to address the ongoing impact of the pandemic
- 

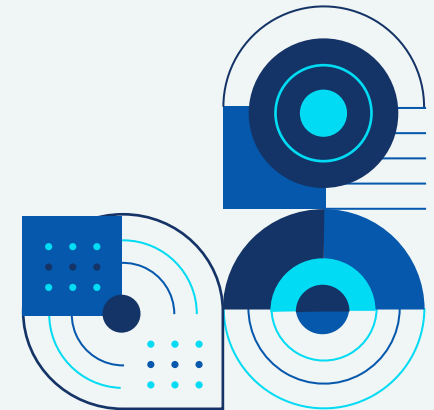


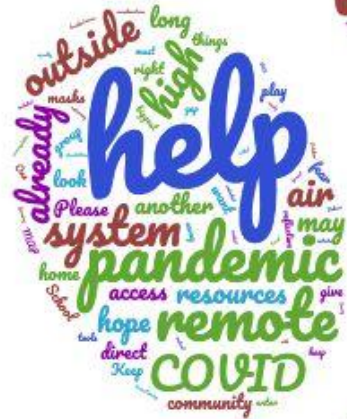
# The ESSER Grant Plan - Updated

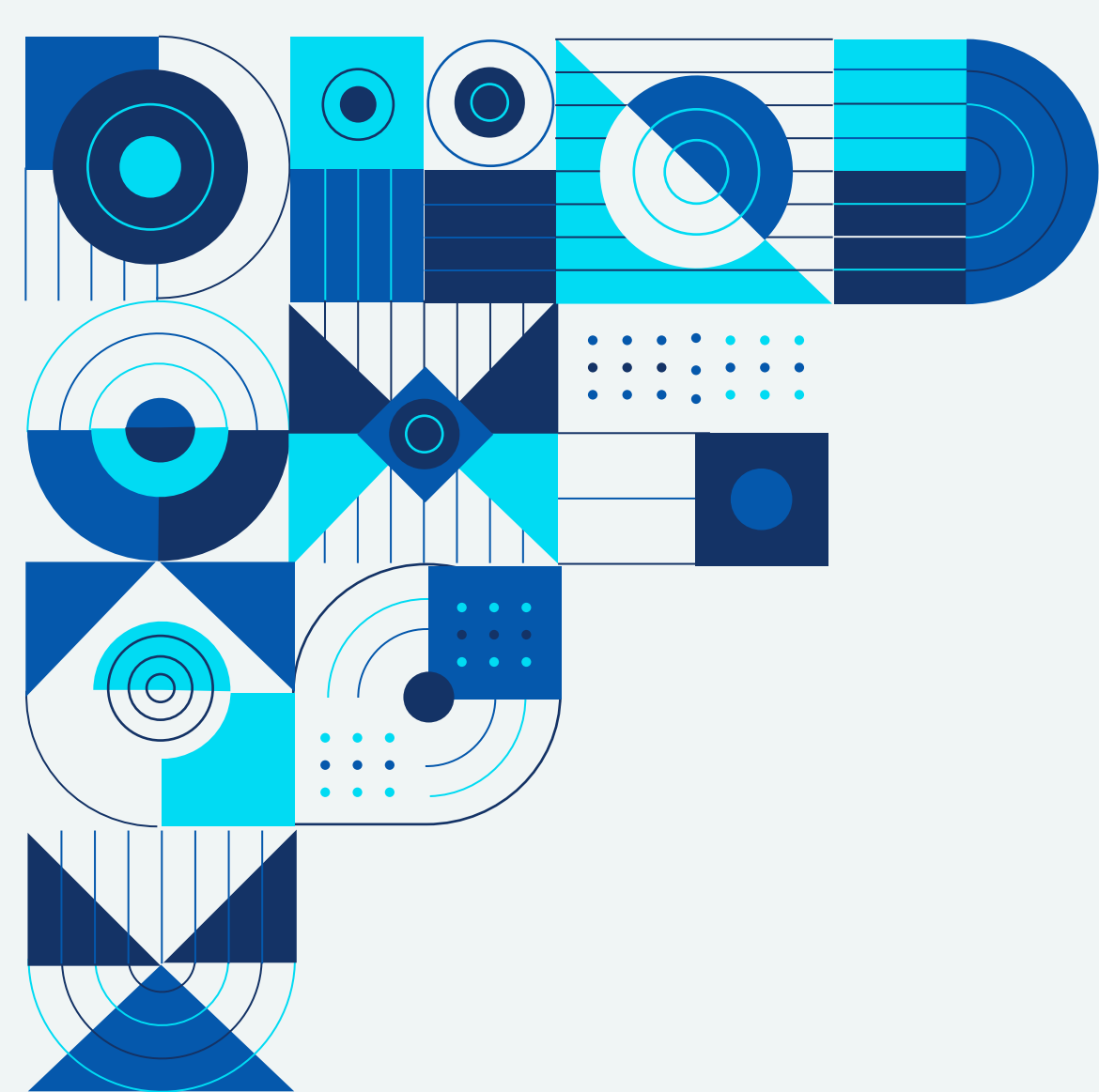


Total = \$357,471.00

- |    |      |                                      |
|----|------|--------------------------------------|
| 1. | 0.9% | PPE Supplies                         |
| 2. | 9.8% | Outdoor Educational/Lunch Space      |
| 3. | 5.6% | Technology Support                   |
| 4. | 5.1% | Mental Health Supports               |
| 5. | 27%  | MTSS Support                         |
| 6. | 21%  | Literacy Screener and Materials      |
| 7. | 5.6% | Special Education Program Evaluation |
| 8. | 25%  | Social Emotional Learning            |







# Thank you!



## Credits.

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